



SECTION: EMPLOYEES  
 TITLE: STUDENT TEACHERS/  
 INTERNS  
 ADOPTED:  
 REVISED:

<b>307. STUDENT TEACHERS/INTERNS</b>	
<p>1. Authority</p> <p>SC 510</p> <p>SC 111 23 Pa. C.S.A. Sec. 6344</p>	<p>The Board encourages cooperation with colleges and universities within the state to assist in the training of student teachers and interns.</p> <p>The Board establishes that district schools shall accept student teachers and interns from accredited institutions with which the district has a cooperative agreement approved by the Board.</p> <p><b>The Board directs that</b> student teachers and interns shall not be accepted into district schools unless they have complied with the mandatory background check requirements for criminal history and child abuse and the district has evaluated the results of those screening processes.</p>
<p>2. Delegation of Responsibility</p>	<p>The Superintendent or designee shall be responsible to assign student teachers and interns to the schools.</p> <p>Recommendations for selection of cooperating teachers shall be made by the</p> <p style="padding-left: 40px;">{ <input checked="" type="checkbox"/> } building principal,</p> <p style="padding-left: 40px;">{    } department head,</p> <p>with the agreement of the college or university supervisor.</p> <p>{    } The Superintendent or designee shall ensure distribution of student teachers throughout the district so that no single group of students or teachers will be subject to excessive student teacher classroom hours.</p>
<p>SC 1418 Title 28 Sec. 23.43, 23.44, 23.45 Pol. 314</p>	<p>Student teachers and interns shall comply with the health examination requirements of the state and Board policy applicable to district staff.</p>

**Commented [GR1]:**  
 From PSBA Policy News Network:

This policy, issued in Vol. V of 2014, was inadvertently updated to reflect the provisions of House Bill 1816, now Act 168 of 2014, codified as 24 P.S. § 1-111.1. Act 168 requires an employment history review for all prospective school employees as it relates to any investigation concerning abuse or sexual misconduct. The provisions apply to candidates for employment in a school entity and to applicants for employment with independent contractors of the school entity, not to student teachers. All references to 24 P.S. § 1-111.1 have been removed from Policy 307. Arrest or Conviction Reporting Requirements New language was added to Policy 307 regarding the responsibility of the student teacher or intern, while serving in a school entity, to report arrests or convictions within 72 hours to the Superintendent or designee as required by law. Also while serving in a school entity, student teachers and interns are required to report within 72 hours of notification of being listed as a perpetrator in the Statewide database to the Superintendent or designee.

	<p>While serving in district schools, student teachers and interns shall be responsible for their conduct to the supervising teacher/administrator and building principal.</p> <p><b><u>Arrest Or Conviction Reporting Requirements</u></b></p>
SC 111	<p><b>Prior to being accepted into district schools</b>, student teachers and interns shall report, on the designated form, arrests and convictions as specified on the form. Student teachers and interns shall likewise report arrests and/or convictions that occur subsequent to initially submitting the form.</p>
SC 111	<p><b>While serving in district schools, student teachers and interns shall use the designated form to report to the Superintendent or designee, within seventy-two (72) hours of the occurrence, an arrest or conviction required to be reported by law.</b></p>
23 Pa. C.S.A. Sec. 6344.3	<p><b>While serving in district schools, a student teacher or intern shall be required to report to the Superintendent or designee, in writing, within seventy-two (72) hours of notification, that s/he has been listed as a perpetrator in the Statewide database, in accordance with the Child Protective Services Law.</b></p>
SC 111	<p><b>A student teacher or intern shall be required to submit a current criminal history background check report if the Superintendent or designee has a reasonable belief that the student teacher or intern was arrested or has been convicted of an offense required to be reported by law, and the student teacher or intern has not notified the Superintendent or designee.</b></p>
SC 111 23 Pa. C.S.A. Sec. 6344.3	<p><b>Failure to accurately report such arrests and convictions may subject the student teacher or intern to disciplinary action up to and including dismissal from the program and criminal prosecution.</b></p>
3. Guidelines	<p><b><u>Observers</u></b></p>
Pol. 907	<p>Student teachers, interns and faculty of other educational institutions shall be offered the opportunity to visit district schools and observe classes. Such observers must be treated as any other visitor and shall be under the direct supervision of the principal or designee.</p>

References:

School Code – 24 P.S. Sec. 111, 510, 1418

State Board of Education Regulations – 22 PA Code Sec. 8.1 et seq.

State Department of Health Regulations – 28 PA Code Sec. 23.43, 23.44, 23.45

Child Protective Services Law – 23 Pa. C.S.A. Sec. 6301 et seq.

Board Policy – 314, 907

NOTES:

Chapter 8 of the State Board of Regulations has not been updated since August of 1990 and does not reflect current statutory requirements.

**SC 111.1. Employment History Review does not apply to student teachers.**